

SCHOLAR FILE CHECKLIST

	Category	:	Excellence Bursary Skill Enrichment
1	Name	:	
2	Nationality	:	
3	Contact Number	:	
4	Course / University	:	
5	Duration (Year)	:	
6	Start Date	:	
7	End Date	:	

NO			STATUS	ISSUED	REMARKS
Α	SCHOLARSHIP RECRUITMENT SECTION		STATUS	DATE	REWARKS
1	Application form	:	Online / Manual		
2	Resume	:			
3	Passport size photograph (1 pcs)	:			
4	Photocopy of IC – Personal	:			
5	Photocopy of IC – Biological Father / Stepfather / Guardian/ Spouse	:			
6	Photocopy of IC – Biological Mother / Stepmother / Guardian/ Spouse	:			
7	Copy of SPM slip + Any other latest result	:			
8	University Offer Letter	:			
9	Letter of confirmation of start & end date from university	:			
10	Copy of relevant certificates (Min 3 latest)	:			
11	Parents pay slip / Income declaration / Pension statement / Certificate of Death / Certificate of Divorce	:	Father : Mother : Guardian:		
12	Offer letter of other financial assistance received, if any	:			
13	OKU Card, if any	:			
14	Assessment / Interview form	:			
15	Bank Details Form & Copy of front page of bank account / Statement of account	:			
16	PDPA Form				